

NC Synod Vice President Job Description

The NC Synod Vice President primarily acts as the presiding officer of the NC Synod Council, leading meetings, managing the business of the synod, and overseeing member discipline processes within the North Carolina Synod of the Evangelical Lutheran Church in America (ELCA), while working closely with the synod bishop. Key responsibilities include chairing council meetings, facilitating effective decision-making, and representing the synod in certain matters related to church governance and member concerns.

Key Responsibilities:

- **Leading Synod Council Meetings:** Chairing all synod council meetings, ensuring efficient agenda management, and facilitating thoughtful discussions among council members. The council meets four times a year (March, May, September and December); g generally Friday to Saturday.
- **Executive Oversight:** Assisting the synod bishop in overseeing the implementation of synod policies, priorities, and initiatives including the disaffiliation process and synodical administration.
- **Member Discipline:** Playing a key role in the member discipline process, including selecting a Consultation Panel to address issues according to ELCA guidelines.
- **Representation:** Representing the synod at designated church events, conferences, and meetings, and serving on committees within the ELCA structure.
- **Collaboration:** Working closely with the synod bishop, other council members, and staff to address challenges and promote the mission of the church.

Qualifications:

- **Active Membership in the ELCA:** A committed member of the Evangelical Lutheran Church in America with a strong understanding of its teachings and structure.
- **Leadership Experience:** Demonstrated leadership skills in a church setting, including experience in facilitating meetings and consensus building.
- **Theological Understanding:** Familiarity with Lutheran theology and the ELCA's constitution and policies.
- **Communication Skills:** Excellent verbal and written communication skills to effectively convey information and engage with diverse audiences.
- **Conflict Resolution:** Ability to navigate complex situations and resolve conflicts constructively within the church community.