

## **Music Director—Position Description**

October 5, 2023

**Overall Objective:** To enhance the Ministry of Trinity Lutheran Church, Vale, NC

**Estimated Weekly Hours:** 10-20

**Develop Choir:** Our senior choir members are volunteer members with various levels of talent. Developing these talents will require skills such as encouragement and nurturing for bringing out those gifts and talents of individuals. This will require planning and preparation for the basics, rehearsing, and directing what has been learned. Encourage members of all ages to play musical instruments.

**Select Music:** Will be responsible for selecting appropriate hymns, anthems, cantatas, and special music for worship in accordance with Lutheran theology, include multiple genres, and in cooperation with the musician and pastor. Resources for use will be provided. Other resources may be used.

**Plan and Prepare:** Will plan and prepare music in advance of rehearsals and worship services. Will be responsible for regular copyright reporting.

**Conduct Practices:** Will lead rehearsals for the choir except during the month of July.

**Direct Choir:** Will direct the choir and congregation in weekly worship as well as Ash Wednesday, Lent, Holy Week, Christmas, Campfire Worship, and special services to be determined, planned, and agreed upon in advance.

**Coordinate Schedule:** Will determine and coordinate music program and schedules with relevant people (pastor, musicians, Worship & Music Committee, Christian Education Committee, church secretary, special events coordinators, project leaders for community worship events, etc.).

**Attend Worship & Music Committee Meetings:** Will meet with Worship & Music Committee as scheduled unless the need arises for a called meeting (advanced notice will be given).

**Special Events:** Will be available to help with Vacation Bible School and Joint Choir Cantata as needed.

**Continuing Education:** Will be given opportunities to attend available workshops and seminars such as (but not limited to) Lutheridge Music Week, Small Choir Workshops, etc.

### **Skills, Abilities, and Background Desired:**

People skills

Proficiency in directing various choirs whose members have various levels of expertise

Prior directing experience

**Note:** If you plan to be both director and accompanist, please refer to Musician Position Description. Hours will be adjusted accordingly.

## **Musician—Position Description**

October 5, 2023

**Overall Objective:** To enhance the Ministry of Trinity Lutheran Church, Vale, NC

**Estimated Weekly Hours:** 8-16

**Working with Music Director to Develop Choirs:** Our senior choir members are volunteer members with various levels of talent. Developing these talents will require skills such as encouragement and nurturing for bringing out those gifts and talents of individuals. This will require planning and preparation for the basics, rehearsing, and directing what has been learned. Encourage members of all ages to play musical instruments.

**Working with Music Director to Select Music:** Will be responsible for selecting appropriate hymns, anthems, cantatas, and special music for worship in accordance with Lutheran theology, include multiple genres, and in cooperation with the pastor. Resources for use will be provided. Other resources may be used.

**Working with Music Director to Plan and Prepare:** Will plan and prepare music in advance of rehearsals and worship services. With Music Director will be responsible for regular copyright reporting.

**Attend Practices:** Will hold rehearsals for the choir except during the month of July. Set schedule with choir members and Music Director.

**Choir Accompaniment:** Will accompany the choir and congregation in weekly worship as well as Ash Wednesday, Lent, Holy Week, Christmas, Campfire Worship, and special services to be determined, planned, and agreed upon in advance.

**Working with Music Director to Coordinate Schedule:** Will determine and coordinate music program and schedules with relevant people (pastor, musicians, Worship & Music Committee, Christian Education Committee, church secretary, special events coordinators, project leaders for community worship events, etc.).

**Attend Worship & Music Committee Meetings:** Will meet with Worship & Music Committee as scheduled unless the need arises for a called meeting (advanced notice will be given).

**Working with Music Director for Special Events:** Will help with Vacation Bible School as needed, and have right to first refusal for weddings and funerals according to availability and wishes of families involved. Also reference Wedding Guidelines: Music for the Service section.

**Continuing Education:** Will be given opportunities to attend available workshops and seminars such as (but not limited to) Lutheridge Music Week, Small Choir Workshops, etc.

### **Skills, Abilities, and Background Desired:**

People skills

Play keyboard, piano, and/or organ

**Note:** If you plan to be both accompanist and director, please refer to Music Director guidelines. Hours will be adjusted accordingly.