

## Resolution/Memorial Submission Form—DUE April 15, 2023

This Resolution/Memorial is concerning (Title of Resolution on the next line; click into space and type):

Submitted by: (Name of individual, congregation, committee, etc.)

This form is **TO BE COMPLETED BY THE SUBMITTER and any co-submitters (co-writers)** and attached to the printed resolution.

I am SUBMITTING THIS RESOLUTION/MEMORIAL on behalf of:

- Myself (requires pastor's or council president's signature below\*)
- Congregation Council (requires minutes of meeting; does *not* require pastor's signature below\*)
- Congregation (requires minutes of meeting; does *not* require pastor's signature below\*)
- Committee, conference, agency (requires minutes of meeting; does *not* require pastor's signature\*)

1. My name:
2. My mailing address:
3. My email address:
4. Cell phone or phone number to call me prior to assembly:
5. Best time to call me is:
6. My NC Synod congregation and city are:

Signature of voting member of the 2023 NC Synod Assembly who is authorized to speak on behalf of submitter at assembly is:

The authorized person's cell phone number is:

I have attached a list of supporters for this resolution.  Yes  No

---

*\*TO BE COMPLETED BY PASTOR OR CONGREGATION PRESIDENT if submitter is an individual.*  
I certify the submitter noted above is a member in good standing in this congregation.

Pastor or Congregation President's Signature:

Print your name:

### INSTRUCTIONS

Please read thoroughly the separate document titled *Worksheet for Resolutions* prior to submitting this form.

1. Send the actual resolution/memorial electronically as a Microsoft Word document to Pastor Alfredo Oviedo [aviedo@nclutheran.org](mailto:aviedo@nclutheran.org). Call for help if electronic submission is not possible (704-680-9553).
2. Complete this form, attach it to the resolution/memorial with signatures, and send by postal mail to: Reference and Counsel Committee, NC Synod, ELCA, 1988 Lutheran Synod Drive, Salisbury, NC 28144.
3. Save a copy for your file.

**DEADLINE: Saturday, April 15, 2023, for the electronic copy of the resolution or memorial. The signature copy must be postmarked on or before Saturday April 15, 2023.**