**TEAM NAME**

The [NAME] Ministry Team of the NC Synod … *fill in with the purpose statement of this team.* This team will:

* *Provide BROAD bulletin points that further explain the purpose (ie. highlighting a key partner, tool, or component of the work). Consider writing 2-4 bullet points.*

**Job Description for Team Members**

* To engage in this work through the synod’s core values: Jesus, Generosity, Relationship and Reconciliation. *This should be the first bullet point in all Team Member Job Descriptions.*
* *Include specific tasks of this team like prayer, content creation, editing. reviewing, developing. etc. Consider adding 2-3 additional bullet points.*
* To participate fully in meetings and follow-up tasks. *This should be the final bullet point for each team member job description.*

**Team Member Commitment**

*This section should include information about frequency of meetings and format for meetings. For example, “*This team will meet six times a year. Five meetings will be online along with one in-person meeting. The in-person meeting will be a day-long retreat to dream and set priorities for the coming year. Additionally, there may be workgroup meetings as needed.”

*This should be in each description:* Members are appointed by the synod council. Terms generally last for three years with initial members being assigned staggered terms. Members can serve two consecutive terms. Ministry teams will generally be comprised of 4-8 people and will strive for diversity.

**Goals**

*Each job description will include the working goals for the next year. Dates can be determined by the team (i.e, calendar year, program year). These goals will be reported to synod council as part of the ministry team’s work. An example of team goals is:*

For 2022-2023, the Mission Support Team will work to:

* Review and adapt the Mission Support Calendar of the synod to serve as a basis for the creation of a Mission Support Strategy.
* Plan and execute a celebration of Mission Support at the 2023 Synod Assembly

*Please include the following at the end of each job description:* This team’s work may conclude in consultation with the bishop, synod staff liaison, and the ministry team co-chairs.