HOW TO APPLY DISCOUNT CODES FOR THE NORTH CAROLINA SYNOD

Step 1: Log into your registration portal.

Step 2: Click on "Add/Edit Youth Participants."

- 👥 View All Registrants
- ☑ Add/Edit Adult Leaders
- ☑ Add/Edit Youth Participants
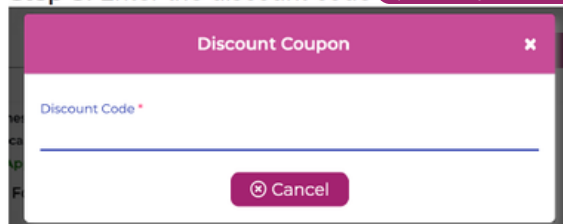- ☑ Add/Edit Congregation Details

Step 3: Locate the participant that you'd like to apply a discount code to.

Step 4: Click on the gift icon next to the participant's registration.

Youth Participants

Name   🔍 ↺   + Add

Tammy Jones West
tammy@elca.org
Pending Approval

1 Result(s) Found
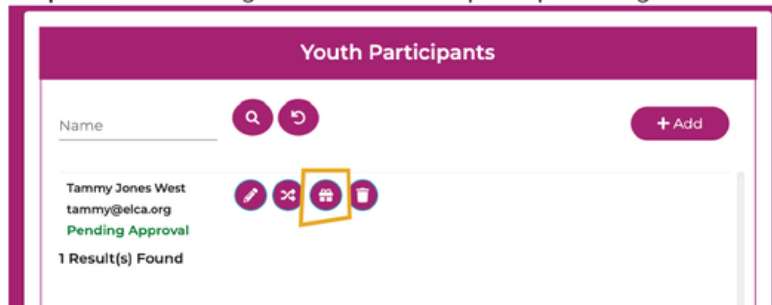
Step 5: Enter the discount code (the one you received after submitting the synod's Google form)

Discount Coupon ✖

Discount Code *
_____

⊗ Cancel

Step 6: Hit "Apply" and confirm that the discount has been applied.

Tammy Jones West
tammy@elca.org
Pending Approval
Discount Applied